

Safe Harbors of the Finger Lakes

Advocate. Educate. Support.

Our mission is to provide reliable information, support, referrals, and advocacy for individuals, children, families, and communities impacted by sexual and interpersonal violence. We offer our services throughout Ontario, Seneca, and Yates Counties at no charge.

Our vision is for our communities to overcome the stigma and burdens of sexual and interpersonal violence; and to be safe and secure from these harmful acts and crimes.

Youth Human Trafficking Advocate

Safe Harbors of the Finger Lakes, Inc. staff are a passionate, dedicated team of professionals who strive every day to impact the communities we serve in a positive way. We maintain an unwavering commitment to ending interpersonal violence in our communities through comprehensive support and expert educational services.

JOB SUMMARY

The Advocate is responsible for providing crisis intervention and advocacy services for individuals in Yates, Ontario and Seneca County who have experienced labor or sex trafficking—adults and minors. The advocate will also assist with developing and conducting human trafficking trainings.

QUALIFICATIONS

- ◆ Associates degree in human services. Bachelors degree in social work or related field preferred.
- ◆ Two years experience working with victims of crime.
- ◆ Commitment to the mission of Safe Harbors.
- ◆ Ability to work independently, with good organizational skills
- ◆ Ability to foster a cooperative, collaborative work environment.
- ◆ Ability to plan, develop and implement short and long range goals.
- ◆ Ability to maintain emotional stability under duress.
- ◆ Excellent communication skills, including public speaking ability.
- ◆ Comfort dealing with and talking about sensitive issues.
- ◆ Must be adaptable and flexible.
- ◆ Must exhibit cultural competence. Bilingual preferred but not required.
- ◆ Must have reliable transportation, and able to travel from different office locations in the tri-county area.
- ◆ Drivers license required.

WORK SCHEDULE and COMPENSATION

40 hours per week, Generally weekdays 8:00am-4:30pm with variations based on clients needs.

Some evening and weekends.

\$18 per hour plus a generous benefits package including health and dental insurance, paid time off, and 401(3)b retirement plan.

HOW TO APPLY

You must submit both **cover letter and resume** by email to be considered for the position.

Email: mgilbert@shflny.org

Safe Harbors of the Finger Lakes, Inc. is an Equal Opportunity Employer

ESSENTIAL DUTIES AND RESPONSIBILITIES

INTAKE AND SUPPORT

- ◆ Assess needs, provide other victim service referrals, and facilitate connections with other community support services.
- ◆ Provide Advocacy support to individuals—adults and minors who have been affected by labor or sex trafficking.
- ◆ Maintain a caseload of 10-15 clients at any given point.
- ◆ Provide trauma informed advocacy to all clients, including goal planning, crisis intervention, safety planning, and follow-up services.
- ◆ Inform victim of their eligibility with the Office of Victim Services and complete applications as appropriate.
- ◆ Understanding the laws of the Safe Harbor Act and the Tri-County Trafficking Taskforce Guidelines.
- ◆ This position will also require cross training and collaboration with the Child Advocacy Center of the Finger Lakes, providing Advocacy during Child Forensic Interviews to children and their non offending caregiver.

EDUCATION AND COLLABORATION

- ◆ Outreach presentations to community programs to schedule and provide information about Safe Harbors services.
- ◆ Maintain professional collaborations and provide consultation and training about human trafficking to community agencies.
- ◆ Maintain professional relationships with the Multi Disciplinary Team and Tri-County Human Trafficking Taskforce.
- ◆ Participate in agency awareness events.
- ◆ Participate in continued education in Human Trafficking, Sexually Exploited Youth, Child Abuse and Domestic Violence.

OTHER DUTIES AS ASSIGNED

- ◆ Follow agency confidentiality and other program policies.
- ◆ Attend monthly staff meetings and other agency meetings as requested by supervisor.
- ◆ Cover hotline backup for approximately 4 weeks per year, and occasional holiday hotline coverage.
- ◆ Complete all functions in an ethically and culturally competent manner.
- ◆ Maintain complete, accurate records on all clients and presentations.
- ◆ Complete daily and monthly reports and case notes.

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