

DATE POSTED: July 22, 2021

APPLICATION DEADLINE: August 11, 2021

TITLE: Forensic Interviewer/Community Outreach Coordinator

STARTING SALARY: \$47,908

LOCATION: Putnam County Child Advocacy Center

Putnam County is seeking qualified candidates for the position of Forensic Interviewer/Community Outreach Coordinator in the County's Child Advocacy Center.

This is a Competitive position under New York State Civil Service Law. Per NYS Civil Service Law any appointment to this position will be made on a Provisional basis, pending the future administration of a Civil Service examination, due to a lack of an appropriate list of eligible candidates in the title.

In order to be appointed permanently to this position, the individual appointed provisionally must take the examination and score in the top three candidates on a Putnam County Certification of Eligibles list in the title, OR currently hold or have previously held permanent competitive class status in the title of Forensic Interviewer/Community Outreach Coordinator and meet the minimum qualifications.

DESCRIPTION: When requested by law enforcement agencies, Child Protective Services or the District Attorney's Office, this position conducts developmentally age-appropriate interviews of children who are alleged victims of sexual assault and/or physical abuse or have witnessed family violence. The Forensic Interviewer is a neutral person who is called upon to elicit details of the alleged abuse as part of the investigative process. When not assigned as the Forensic Interviewer on a case, the incumbent oversees community outreach and prevention initiatives. Performs related work as required.

MINIMUM QUALIFICATIONS:

Bachelor's degree in social work, education, counseling, human resources, criminal justice or related field.

SPECIAL REQUIREMENTS:

- a) 40 hours of nationally recognized forensic interview training or willing to receive training within six months of date of hire.
- b) Must submit to and pass a criminal background check and child abuse registry check.
- c) Must be able to travel out of town for training, work related purposes and be available to work irregular hours, as needed.
- d) Must take and score in the top three candidates on a Civil Service examination in the title, if appointed provisionally; OR
- e) Currently hold or have previously held permanent competitive class status in the title of Forensic Interviewer/Community Outreach Coordinator.

Interested applicants should complete the Putnam County application attached or click on link below for electronic version (fill out all sections in detail). Please include it with a letter of interest and resume. Email all materials to: marla.behler@putnamcountyny.gov by August 11, 2022!

PUTNAM COUNTY – AN EQUAL OPPORTUNITY EMPLOYER